

MCCC WOMEN'S DIVISION VOLLEYBALL OPERATING CODE

I. Organization of Coaches' Group and Meetings

A. Membership

1. All volleyball coaches of the MCCC Women's Division may participate in the meeting.
2. It is recommended that all MCCC Women's Division volleyball coaches attend the meeting.
3. Each member college will have one vote.

B. Chair and Secretary

1. The chair of the volleyball coaches' association will chair the meeting.
2. The secretary will keep written records of all business conducted. These records are to be turned in to the MCCC Women's Division president and the MCCC Coordinator as an addendum to the minutes.

C. Coaches' Meetings

1. Regularly scheduled meetings shall occur at the state tournament. The coaches or their designated representatives may attend the meeting. The coaches meeting will occur on the first day of the tournament at 7:00 PM, at the host hotel.
2. Special meetings may be called by the chair, provided they are in conjunction with the MCCC tournament.

II. Competitive Season

A. All division matches/playoffs must be completed five days prior to the state tournament.

B. It is recommended that each team have a two-week conditioning period before the first scheduled game.

C. The first allowable date for volleyball conditioning and/or practice shall be August 12, 2006.

D. The following may not take place before the starting date for volleyball practice:

1. The checking out of any equipment or supplies, except shoes and ball.
2. The use of college facilities for any group workouts involving volleyball skills (conditioning allowed if not organized or supervised by college personnel).
3. Any volleyball practices organized or supervised by college personnel.
4. The mailing of notebooks (a conditioning program may be sent to each athlete).
5. Any action considered an attempt to bypass the intent of the rule.

E. The Tachikara SV-5W gold/black is recommended for season and post-season play. You can use all white or a different colored ball during the season, but regional and national play will use the gold/black ball. The host college team is to provide at least six practice balls for the visiting team.

- F. Teams may practice up to 14 dates from February 1 to April 30. Dates must be documented with the college athletic director and submitted to conference office after completion.

III. Rules and Regulations

A. Officials, Regular Season

- 1. College rated officials must be used for all matches, playoffs, and tournaments.

B. Line Judges/Head Table

- 1. All line judges shall wear white polo shirts, dark pants, and may not wear caps.
- 2. All line judges must view PAVO line judging training video prior to working a match.
- 3. The head table should include the official scorer, the libero tracker, and the scoreboard operator.

C. Scheduling

- 1. All home colleges shall send a letter of confirmation (the schedule may act as confirmation) to each college with whom they will be competing by May 1 of previous school year stating date, time and place, and colleges involved. Visiting colleges will sign and return the confirmation within 30 days. The official MCCC game confirmation form will be used. Colleges not receiving confirmations of away events shall place a phone call to the athletic director of that college as a reminder.
- 2. Any college after signing a confirmation that does not honor their commitment will be obligated to reimburse the officials and workers if canceled within 30 days of the scheduled date of the contest. The Coordinator’s office shall be notified if by mutual consent a contest is changed two weeks or more before the scheduled date.
- 3. All colleges will send a team roster prior to the first contest to all colleges competing against them in the season and to the state and regional tournament directors. Also, it is suggested to send a schedule of matches.

D. MCCC Pre-Game Protocol

The NJCAA will follow the pre-game protocol listed below.

Visible Clock	Time Allotment	Protocol
21:00 – 19:00	2:00	Shared stretching and captains with officials
19:00 – 15:00	4:00	Visiting Team Court
15:00 – 11:00	4:00	Home Team Court
11:00 – 6:00	5:00	Visiting Team Court
6:00 – 1:00	5:00	Home Team Court
0:00		Team Huddle, Announcements, National Anthem, Introductions

Referee blows whistle for captains to shake
 Referee blows whistle again for rest of team to shake
 Back to bench
 6 starters on endline

- E. Rules
 - 1. NCAA rules will be used for all competition.

IV. Division Organization

A. Composition

Northern Division

Central Lakes Mesabi
 Northland Rainy River
 Hibbing Vermillion
 Itasca

Southern Division

Anoka Ramsey Ridgewater
 Minnesota West Riverland
 MSCTC-Fergus Falls Rochester

B. Responsibilities of Division Chairs and Secretaries

- 1. Each division shall elect and/or appoint a chair and a secretary.
- 2. Duties.
 - a. Chair.
 - 1) If deemed necessary, relay information to the board office.
 - 2) The division chairs in each sport, or alternate divisional representatives, should attend the coaches' meetings at the conference tournaments. At each meeting they should do the following:
 - a) Present the All-Division Team to the tournament director by suggested date.
 - b) Represent any coaches not in attendance regarding the recommended changes in rules, policies, and operating procedure.

C. Division Responsibilities

- 1. Each division will decide how their representatives to the state tournament are to be determined subject to the approval of the MCCC.
- 2. Divisions will meet to schedule within divisions at the spring meeting for the following school year.
- 3. Each division may set up any rules or procedures for their specific division to ensure easier operation, subject to the approval of the MCCC.

NORTHERN DIVISION--Division standings based on a home and away schedule shall determine places. The top four teams shall advance to the State Tournament. The Division Champion will received the automatic bid into the Region 13B Tournament and will host the next highest finishing North team from the State Tournament.

SOUTHERN DIVISION --Division standings based on a home and away schedule shall determine places. The top four teams shall advance to the State Tournament. The top two teams based on regular season play will receive automatic bids into the Region 13A tournament.

D. Division Regulations

- 1. Conference games will be dual matches - three out of five games. Games will be 30 point rally scoring, deciding games will be 15 points.
- 2. A double, round-robin schedule will be played.

3. Two trained lines persons will be used for all conference games.
4. Conference matches must be played first in triangular involving other teams.
5. If a triangular match, the team traveling the furthest plays the first two matches, and the home team must play the first and third matches
6. If the triangular involves a non-conference team, the conference match must be played first (3/5 game match).
7. Match times shall be 6:00, 7:00, and 8:00 PM (or 15 minutes following the previous match) for triangular matches.
8. The gymnasium must be set up, ready for play, one hour prior to match time.
9. Conference contests will be played at 6:30 pm on weeknights and noon on Saturdays unless mutually agreed upon.
10. Quadrangular meets held in this division will be two out of three games.
11. Division Ties - For purposes that are official, all ties will be recorded as such. If ties have to be broken for placement and/or entry into tournament, the following procedure will be used.
 1. In the event of a two-way tie for a division championship, the team entered in the #1 position will be determined by the following procedure:
 - a. Won-loss records head to head.
 - b. If each team won one of the two division games, a playoff game will determine the division champion.
 2. In the event of a three-way tie for a division championship, tournament participants will be determined on the basis of:
 - a. Won-loss records head to head.
 - b. Best record against the next highest division team. If one team has a better record verse the highest remaining team they will be the divisional champions for playoff purposes. If two teams remain tied they will have a playoff game. In the event that all teams remain tied with the same record against the next highest division team you would then look at the teams' record against the next highest division team until you have exhausted all division teams. At that point, if there is still a tie go to Method B in the NAGWS Rulebook to determine the number one seed of a three team playoff. Seeds #2 & #3 would play with the winner playing the #1 seed for automatic entry into the Region tournament. The site of this playoff would be determined by the Conference Coordinator.
 3. In the event of a four-way tie for a division championship, tournament participants will be determined on the basis of:
 - a. Won-loss records head to head.
 - b. See 2b.
 4. In the event of a five-way tie for a division championship, tournament participants will be determined on the basis of:
 - a. Won-loss records head to head.
 - b. See 2b.

5. In the event of a tie for second or third place, that does not effect any entry to the state tournament, tournament participants will be determined on the basis of:
 - a. Won-loss records head to head
 - b. Won-loss record vs champion
 - c. Won-loss record vs runner-up
 - d. A coin flip to determine the positions.

6. In the event of a four-way tie for second place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Won-loss record vs champion.
 - c. A draw for the #2 and #3 positions, with the remaining two teams involved in play-off with the winner receiving #4 position and the loser eliminated.

7. In the event of a three-way tie for third place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Won-loss record vs champion.
 - c. Won-loss record vs runner-up.
 - b. A draw for the #3 position, with the remaining two teams involved in a play-off game, with the winner to be #4 position, and the loser eliminated.

8. In the event of a four-way tie for third place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Won-loss record vs champion.
 - c. Won-loss record vs runner-up.
 - d. A draw for two play-off games, with the winners advancing to the state tournament, losers eliminated.
 - e. Once the winners have been determined from play-off games, a coin flip will determine #3 and #4 positions.

9. In the event of a two-way tie for fourth place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. If each team won one of the two division games, a play-off game will be held to decide the #4 position.

10. In the event of a three-way tie for fourth place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Records vs the champion.
 - c. Records vs the runner-up.
 - d. Records vs the third place team.
 - e. A draw to select the one team eliminated. A play-off game will be held between the other two teams.

11. In the event of a four-way tie for fourth place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Record versus division champion.
 - c. Record versus runner-up
 - d. Record versus third-place team.
 - e. Draw two teams for playoff game.

12. In the event a play-off game is needed, it shall be scheduled by mutual consent no later than the Wednesday preceding the MCCC Tournament at a site determined by a coin flip. The game may be played at a neutral site by mutual consent.

12. Officials must have a NAGWS rating or attend an NAGWS officiating workshop within the last two years, unless agreed upon by both coaches.

E. Division Chairs

1. Northern Division – Leslie Reed – Itasca
Southern Division – Val Swanson - Ridgewater

V. Volleyball Northern Division Schedule – 2006**Wed - Sept 6**

NL at IT
 VE at ME
 RR at HI
 CL – bye

Fri - Sept 22

RR at CL
 HI at NL
 IT at ME
 VE – bye

Wed – Oct 11

NL at CL
 ME at HI
 RR at VE
 IT – bye

Fri – Sept 8

CL at ME
 NL at VE
 HI - bye

Sat - Sept 23

RR at NL
 HI at CL
 VE at IT
 ME – bye

Fri – Oct 13

NL at RR
 CL at HI
 IT at VE
 ME – bye

Sat - Sept 9

CL at VE
 NL at ME
 RR – bye

Wed – Sept 27

IT at NL
 ME at VE
 HI at RR
 CL – bye

Sat – Oct 14

CL at RR
 NL at HI
 ME at IT
 VE – bye

Mon- Sept 11

RR at IT (from 9/8)

Wed – Oct 4

IT at RR (from 107)

Tues – Oct 17

CL at IT
 HI at VE
 RR at ME
 NL – bye

Wed - Sept 13

VE at RR
 CL at NL
 HI at ME
 IT – bye

Fri – Oct 6

VE at CL
 ME at NL
 IT at HI
 RR – bye

Fri – Oct 20

Crossover at CL

Thur – Sept 14

HI at IT

Sat - Oct 7

ME at CL
 VE at NL
 HI – bye

Sat – Oct 21

Playoff Date

Wed - Sept 20

IT at CL
 VE at HI
 ME at RR
 NL – bye

Fri-Sun, Oct 27-29

MCCC Tournament

Volleyball Southern Division Schedule – 2006**Wed - Sept 6**

AR at FF
 RW at RL
 RO at MW

Fri – Sept 8

RW at RO
 FF at RL

Sat – Sept 9

MW at AR

Wed – Sept 13

RO at AR
 FF at RW
 RL at MW

Wed – Sept 20

AR at RW
 RO at RL
 MW at FF

Wed - Sept 27

AR at RL
 RW at MW

Fri – Sept 29

FF at AR
 MW at RO

Sat - Sept 30

FF at RO
 RL at RW

Wed – Oct 4

AR at MW
 RO at RW

Fri - Oct 6

RW at FF

Sat – Oct 7

AR at RO
 MW at RL

Wed - Oct 11

RW at AR
 FF at MW
 RL at RO

Sat – Oct 14

RL at FF

Wed – Oct 18

RL at AR
 MW at RW
 RO at FF

Fri – Oct 20

Crossover at CL

Fri/ Sat - Oct 20/21

(Playoff Date)

Fri-Sun, Oct 27-29

MCCC Tournament

VII. Awards Procedure

A. Volleyball, All-Division

1. The All-Division Team shall consist of the top sixteen (16) players according to the coaches' voting. There will be eight players selected to the first team and eight to the second team.
2. Each coach will submit up to four players' names, in priority order, from their own team for All-Division to the division playoff host by the Monday (Thursday) preceding playoffs.
3. The coaches vote in priority order, 16-1. Top player is 16. Coaches may not vote for their own players.
4. An All-Division Team nomination form must be used when submitting all division nominations. Nomination form will be found in the handbook.
5. Players will be listed in order of their team placement when there is a tie for a position on the All Division Team.
6. The All Division and All MCCC Teams will be announced following the MCCC Tournament.

B. Volleyball, All-Tournament

1. That at each state tournament, a 12-player All-Tournament Team will be selected. Each coach will select three of their own players after the first day of competition. The tournament director will select a committee to determine the All-Tournament Team. The team shall be announced and awards be presented after competition of the final match.

C. Volleyball, All-State

Teams will be composed of eight players (two teams): first and second team. Total 16 players. The top two teams will be submitted for All-Region status.

<u>Place in state at finish</u>	<u>Points equated to finish</u>		
1	10		
2	8		
3	6		
4	4		
5	3		
6	2		
7	1		
8	1		
	<u>First</u>	<u>Second</u>	
	<u>Team</u>	<u>Team</u>	<u>Total</u>
Division with most points	5	5	10
Division with least points	<u>3</u>	<u>3</u>	<u>6</u>
	8	8	16

If Divisions are tied with points, then the slots will be divided evenly. The Division with the highest place finish would have its' players placed ahead of the other Division's players on the All-State List.

D. Volleyball, Coach of the Year

Coaches will nominate the MCCC Coach of the Year on their All Division nomination form. Voting will then occur at the annual meeting.

VIII. State Tournament Policies

- A. The MCCC volleyball tournament will be a three day tournament held two weekends prior to the national tournament.
- B. The deadline for clearing eligibility for state volleyball tournaments participation shall be the Monday preceding play.
- C. The MCCC State Volleyball Tournament will run according to NJCAA Division III rules.
- D. Type of Tournament.
 - 1. The day prior to the tournament will be available for practice rounds and the Tournament Banquet. One court format: Day 1 & Day 2 will consist of Pool Play, three straight games. Day 3 will be the Championship Round: 9:00 AM Consolation semi-finals (2 courts), 11:00 AM & 1:00 PM semi-finals, 3:00 PM 3rd Place & Consolation finals, 5:00 PM Championship. All championship round matches will be three of five games.
 - a. The top two teams in each pool shall advance to the championship single-elimination tournament.
 - b. Game win/loss record shall determine placement in the tournament bracket.
 - c. In the event of ties in pool play, the following procedures will be followed:
 - 1. In the event of a two way tie for first place in pool play, the results of games head to head will be used.
 - 2. In the event of a three way tie for first place:
 - a. The superior team, determined by head to head and point differential system, shall be awarded first place.
 - b. The second two teams will play a two out of three game match for second position.
 - 3. If two teams are tied for second place in pool play, a two out of three game match shall be played with the winner to advance to bracket play.
 - 4. In the event of a three way tie for second place, place will be determined as follows:
 - a. The superior team shall receive a bye, as judged by:
 - 1. Head to head
 - 2. Point differential of tied teams
 - b. The remaining two teams will play a two out of three match, with the winner to play the superior team as determined above, in a two out of three match. The winner of the three team playoff will advance to bracket play.
 - d. The first scheduled match may not begin before 10:00 a.m. Each team shall be guaranteed a 30-minute court warm-up before the first match, and at least 20 minutes thereafter.
 - e. Two certified line judges will be used for all tournament play.
 - f. The home team shall be decided by a coin toss.
 - g. The host college will supply balls for tournament play and practice sessions.

3. State tournament seeds			
2007 (odd years)		2006 (even years)	
Pool 1	Pool 2	Pool 1	Pool 2
S1	N1	S1	N1
S3	N3	S4	N4
N2	S2	N2	S2
N4	S4	N3	S3

D. Host College

1. Must apply to the chair before the spring meeting.
2. It is recommended that the tournament director not be participating as a coach in the tournament.
3. The tournament director shall be responsible to provide:
 - a. Information to major press services and hostess school area news media.
 - b. Prepare and distribute tournament program.
 - c. Prepare and distribute tournament results.
 - d. Tournament news releases (pre-, during, post-).
 - e. First aid/medical services/athletic trainer.
 - f. Tournament programs to all teams members in the tournament.
 - g. The current tournament director should complete a detailed format of all tournament procedures followed and forwarded those by June 1 to the next tournament director.
 - h. Crowd security.
4. The tournament director may provide other services as deemed necessary. The tournament director shall submit a financial summary to the MCCC Office within two weeks following the tournament.
5. The tournament director will select a committee to determine the All-Tournament Team.
6. A college wishing to host the MCCC tournament must request a form from the chair-elect and submit the completed form to the chair-elect before the spring meeting.
7. The Tachikara SV-5W is recommended to be used for season and post-season play.
8. Banquet
 - a. All participating teams must pay for the banquet, whether or not they attend.
 - b. A speaker must be arranged for.
 - c. The banquet is to be held the Thursday evening before the state tournament.
 - d. Coaches involved in the state tournament will meet immediately following the banquet.
9. The MCCC Volleyball coaches association meeting will be held on the evening of Day 1 one hour after the conclusion of play.
10. Statistics
 - a. All tournament teams are to keep their tournament statistics and give them to the tournament director.
 - b. Statistics are to be compiled after each state tournament for use in the next program as state tournament records.

11. Teams shall be allowed to practice in the host school gymnasium the night preceding the tournament. Teams may schedule their practice times in advance.
 12. Host college shall be the only school providing music in the gymnasium.
 13. The host college must provide for the use of laundry facilities after the first day of competition.
 14. Tournament playoff should a playoff game be required at the state tournament, it will be played at 5:30 p.m.
- E. Tournament Expenses
1. Game official fees are the only expense covered by the MCCC.
 2. Tournament passes will be distributed as a policy.
 3. The host college will receive all gate receipts.
 4. The host college may retain any money received from concessions.
- F. Officials
1. Recommendations shall be made to the tournament director within one week following the state tournament.
 2. Referees shall be hired according to rating and shall be at least state NAGWS rated officials. Tournament directors are responsible for hiring, assigning, and scheduling of the officials.
 3. Referee and umpire compensation shall be decided by tournament director.
 4. Any person affiliated with a team in the tournament shall not officiate a match in which that team is playing. "Affiliate" shall be defined as a staff member, current student, or a student of that school the previous year.
- G. Tournament site and dates
1. The 2006 site is Ridgewater College. The dates are Friday-Sunday, October 27-29, 2006.
 2. The 2006/2007 site is Ridgewater College.
 3. Site preference will given on an alternate basis between North and South divisions each two years.